

**Mahatma Gandhi Vidyamandir's
Samajshree Prashantdada Hiray Arts, Science and Commerce College Nampur Tal.
Baglan Dist. Nashik 423204**

Minutes of the Meeting of Internal Quality Assurance Cell

A. Y. 2017-18

All the members of IQAC are hereby informed that the meeting of IQAC will be held on Friday, 24/06/2017 in the IQAC at 10.30 am. The agenda for this meeting is as follows:

Agenda:

1. Confirmation of minutes of the previous meeting.
2. Discussion on Action Taken Report
3. Composition of CDC
4. To prepare the Academic Calendar for the year 2017-18.
5. Preparation and Planning of Admission process of current academic year.
6. To prepare the Annual Report on Internal Quality Assurance Report for the year 2016-17
7. To discuss other matter with permission of chairperson.

Minutes of the meeting held on 24/06/2017

The meeting of IQAC was held on 24/6/2017 under the chairperson Principal Dr. Dinesh Fakra Shirude in the IQAC office at 11 am. The following members were present for the meeting.

Sr. No.	Name of the Member	Designation
1	Dr. Dinesh Fakira Shirude	Principal
2	Shri. Bhila Krushna Deore	Management Representative
3	Shri. Balasaheb Shankar Bhadane	CDC Member
4	Shri Avinash Narayan Sawant	Stakeholders' Representative
5	Dr. Madhukar Dagu Ahire	Vice Principal
6	Shri. Rahul S Sonawane	Teacher
7	Shri. Mukund Vasant Sonje	Teacher
8	Shri Samadhan Keshav Kedare	Registrar of the college
9	Smt. Dr. Chandrakala N Shewale	Teacher
10	Smt. Swati Suresh Patil	Member & Alumni
11	Shri Dharma Motiram Patil	Member & Administrative staff
12	Smt. Ashwini Malaji Bachhav	Student Representative
13	Miss Namarta Vasantryao Patel	Student Representative
14	Shri. Anil Krushna Aher	Co-ordinator

Minutes of the meeting are as follows:

Subject 1: Confirmation of minutes of the previous meeting:

The minutes of the previous meeting were read by IQAC Coordinator Shri. A K Aher and the same is approved by the other members.

Subject 2: Discussion on Action Taken Report

Discussed on Action Taken Report (ATR) Action Plan made by the IQAC in the previous year 2016-2017. Detail report submitted with CDC for further approval on certain items.

Subject 3: Composition of CDC

Discussion was held on the composition of the College Development Committee as per the norms of the Maharashtra University Act 2016. Accordingly, the names of the CDC members are confirmed by the head office of the institutions and the College Development Committee has been constituted by the management for the academic year 2017-18.

Following are the members of LMC for A.Y. 2017-18

1. Shri B.K. Deore	President
2. Dr. B. S. Jagadale	Member
3. Shri Dipak D Sonawane	Member
4. Shri. Balasaheb Bhadane	Member
5. Shri Avinash Narayan Sawant	Member
6. Swati Suresh Patil	Member
7. Dr. A. M. Thakre	Member
8. Dr. V. R. Nikam	Member
9. Prof. P.A. Khairnar	Member
10. Shri S. K. Deore	Member
11. Dr. A. S. Garde	Member
12. Ku Ashwini Malji Jadhav	Member
13. Ku. Namrata Vasantrao Ptel	Member
14. Dr D. F. Shirude	Secretary

Subject 4: To prepare the Academic Calendar for the year 2017-18

The Academic Calendar for the year 2017-18 is prepared by the academic calendar preparation committee under the guidance of Principal Dr. D F Shirude. The principal addressed committee members to present a consecutive Academic Calendar and disseminate it to the faculty, students and stakeholders.

Subject 5: Planning of Admission process of current academic year.

It has further been discussed Planning of Admission process for academic year 2017-18 Accordingly the committee has been formed under the guidance of Principal Dr. D F Shirude. They have guided its committee members to execute admission procedures transparently in

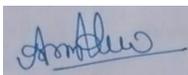
accordance with college rules.

Subject 6: To prepare the Annual Quality Assurance Report for the year 2016-2017.

It has further been discussed to prepare the Annual Quality Assurance Report for the year 2016-17. Accordingly, the committee has been formed under the guidance of IQAC coordinator. The Committee members will collect the related information and data for AQAR2016-17.

Subject 7: To discuss other matter with permission of chairperson.

All minutes have been approved by chairperson of IQAC on this date. Hence, the same are being circulated amongst all stakeholders for information and necessary action.



Shri. A K Aher
Coordinator, IQAC



Dr. D F Shirude
Principal

**Mahatma Gandhi Vidyamandir's
Samajshree Prashantdada Hiray Arts, Science and Commerce College Nampur
Tal. Baglan Dist. Nashik 423204**

Minutes of the Meeting of Internal Quality Assurance Cell

A. Y. 2017-18

All the members of IQAC are hereby informed that the meeting of IQAC will be held on Monday, 09/10/2017 in the IQAC at 10.30 am. The agenda for this meeting is as follows:

Agenda:

1. Confirmation of the minutes of the previous meeting
2. To prepare and submit online the Annual Report to be submitted with SPPU for the year 2016-2017.
3. To submit proposals to Planning and Development, Savitribai Phule Pune University to organize a National and State level seminar, conference and workshop for Sports, Lab equipment, Construction etc.
4. To continue the best practices in the college.
5. To discuss other matters with permission of the chairperson.

Minutes of the meeting held on 09/10/2017

The meeting of IQAC was held on 09/10/2018 under the chairperson Principal Dr. Dinesh Fakira Shirude in the IQAC office at 10.30 am. The following members were present for the meeting.

Sr. No.	Name of the Member	Designation
1	Dr. Dinesh Fakira Shirude	Principal
2	Shri. Bhila Krushna Deore	Management Representative
3	Shri. Balasaheb Shankar Bhadane	CDC Member
4	Shri Avinash Narayan Sawant	Stakeholders' Representative
5	Dr. Madhukar Dagu Ahire	Vice Principal
6	Shri. Rahul S Sonawane	Teacher
7	Shri. Mukund Vasant Sonje	Teacher
8	Shri Samadhan Keshav Kedare	Registrar of the college
9	Smt. Dr. Chandrakala N Shewale	Teacher
10	Smt. Swati Suresh Patil	Member & Alumni
11	Shri Dharma Motiram Patil	Member & Administrative staff
12	Smt. Ashwini Malaji Bachhav	Student Representative
13	Miss Namarta Vasantrao Patel	Student Representative
14	Shri. Anil Krushna Aher	Co-ordinator

Minutes of the meeting are as follows:

Subject 1: Confirmation of minutes of the previous meeting:

The minutes of the previous meeting were read by IQAC Coordinator Shri. A K Aher and the same are confirmed by the other members.

Subject 2: To Submit proposals to Planning and Development, Savitribai Phule Pune University to organize a National and State level seminar, conference, and workshop.

It has further been discussed to submit the proposals to Planning and Development, SPPU Pune to organize a National and State level seminar, conference and workshop from Department of Geography and Commerce for the year 2017-18

Resolution: "Resolved that the proposal of National and State level seminars and workshops on Recent Trends in Geography and Commerce is submitted towards the Planning and Development SPP University. For that, the Shri. V G Rathod should be appointed as coordinator of submission of proposals".

It has been discussed to QIP grants for Sport and Lab equipment for the year 2018-2019. Accordingly, Chairperson Dr. D F Shirude has guided to IQAC Coordinator and its committee members to collect the quotation of Laboratory and Sport equipment and prepare the proposals for immediately. Also, proposals should be submitted to SPPU Pune within the stipulated period.

Subject 3: To continue the best practices in the college.

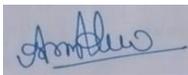
It has been discussed to continue the best practices of the college during this year. Accordingly, college Principal Dr. D F Shirude has guided committee members to regularly maintain the best practice activity for the year 2017-18

Subject 4: To continue the Competitive examination guidance cell.

It has further been discussed to continue to competitive examination guidance cell in the college in this year. Accordingly, Chairperson Principal Dr. D F Shirude asked committee members to arrange lectures of eminent personalities and variety of examinations for competitive and smoothly conduct this activity for the year 2017-2018.

Subject 5 : To discuss other matters with permission of the chairperson.

No subject or issues were raised by any member of the committee. Thus, the meeting is concluded by expressing a vote of thanks to all members.



Shri. A K Aher
Coordinator, IQAC



Dr. D F Shirude
Principal

**Mahatma Gandhi Vidyamandir's
Samajshree Prashantdada Hiray Arts, Science and Commerce College Nampur Tal.
Baglan Dist. Nashik 423204**

Minutes of the Meeting of Internal Quality Assurance Cell

A. Y. 2017-18

All the members of IQAC are hereby informed that the meeting of IQAC will be held on Monday, 18//01/2018 in the IQAC at 11.30 am. The agenda for this meeting is as follows:

1. Confirmation of the minutes of the previous meeting.
2. To arrange the state-level seminar.
3. Organization of Soft Skills Development Program.
4. To organize workshops for Students Welfare Associations.
5. To organize the Annual Social Gathering and Prize distribution program.
6. Analysis of Feedback and preparation of ATR.
7. Arranging Alumni Association meetings and activities.
8. To discuss other matters with permission of the chairperson.

Minutes of the meeting held on 15/01/2018

The meeting of IQAC was held on 15/01/2018 under the chairperson Principal Dr. Dinesh Fakira Shirude in the IQAC office at 11.30 am. The following members were present for the meeting.

Sr. No.	Name of the Member	Designation
1	Dr. Dinesh Fakira Shirude	Principal
2	Shri. Bhila Krushna Deore	Management Representative
3	Shri. Balasaheb Shankar Bhadane	CDC Member
4	Shri Avinash Narayan Sawant	Stakeholders' Representative
5	Dr. Madhukar Dagu Ahire	Vice Principal
6	Shri. Rahul S Sonawane	Teacher
7	Shri. Mukund Vasant Sonje	Teacher
8	Shri Samadhan Keshav Kedare	Registrar of the college
9	Smt. Dr. Chandrakala N Shewale	Teacher
10	Smt. Swati Suresh Patil	Member & Alumni
11	Shri Dharma Motiram Patil	Member & Administrative staff
12	Smt. Ashwini Malaji Bachhav	Student Representative
13	Miss Namarta Vasantrao Patel	Student Representative
14	Shri. Anil Krushna Aher	Co-Ordinator

Minutes of the meeting are as follows:

Subject 1: Confirmation of minutes of the previous meeting:

The minutes of the previous meeting were read by IQAC Coordinator Shri A K Aher and the same are approved by the other members.

Subject 2: To arrange the state-level seminar for the Department of Geography.

It has been discussed to arrange the state-level seminar on Recent Trends in Geography. Accordingly, IQAC Chairperson Dr D F Shirude and Coordinator have guided to Coordinator Dr.D N Thakare and its committee members to prepare the agenda and work distribution for conducting the seminar.

Subject 3: To Organize Soft Skills Development Program

It has been discussed to organize M R Jaykar Employability and Skill Development Program for the year 2017-18. Accordingly, Chairperson Dr D F Shirude and IQAC coordinator have guided to coordinator and its committee members to prepare the agenda, participants, planning and Work distribution for conducting the Soft Skills Development Program.

Subject 4: To organize workshops for the students of Students Welfare Associations.

It has been discussed to organize workshops under the Students Welfare Association for the year 2017-18. Accordingly, Chairperson Dr D F Shirude and IQAC coordinator have guided to Student welfare officer for smoothly conducting the workshops of Personality Development of students, Nirbhay Kanya Abhiyan, Women empowerment, Gender sensitization and Disaster Management for the year 2017-18.

Subject 5: To organize Annual Social Gathering and Prize distribution program.

It has been discussed to organize annual social gathering and prize distribution program for the year 2017-2018. Accordingly, Chairperson Dr D F Shirude has guided to IQAC coordinator and other members for suggest the name of Gathering Chairman and Chief Guest of Prize distribution program. Also prepare agenda, planning, work distribution and students those participated in annual social gathering and smoothly conducting this program for the year 2017-2018.

Subject 6: Analysis of Feedback on teacher and preparation of ATR.

The feedback committee called upon for discussion on the feedback system. One of the members of the feedback committee presented feedback collected from students on teachers in the first term. It has been discussed to analyze the collected feedback and prepare the Feedback Analysis Report and submit it to the Management Authority.

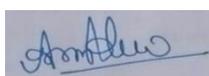
Subject 7: Arranging Alumni Association Meet and Activities.

It has been discussed to conduct the Alumni Association Meet during the year. Coordinator Prof. P A Khairnar is hereby informed to conduct the Alumni Association Meet and its activities.

Subject 8: To discuss other matters with permission of the chairperson.

All minutes have been approved by the chairperson of IQAC on this date. Hence, the same are being circulated between all stakeholders for information and necessary action.

The meeting is concluded with a vote of thanks.



Shri. A K Aher
Coordinator, IQAC



Dr. D F Shirude
Principal

**Mahatma Gandhi Vidyamandir's
Samajshree Prashantdada Hiray Arts, Science and Commerce College Nampur Tal.
Baglan Dist. Nashik 423204**

Minutes of the Meeting of Internal Quality Assurance Cell

A. Y. 2017-18

All the members of IQAC are hereby informed that the meeting of IQAC will be held on Tuesday, 30/04/2018 in the IQAC at 11.30 am. The agenda for this meeting is as follows:

Agenda:

1. Confirmation of the minutes of the previous meeting.
2. To depute the faculty of the college for various seminars, conferences and workshops.
3. To depute the students of the college for various Elocution and Debating competitions.
4. The audit of the National Service Scheme
5. To arrange the audit of the workshop under the Students Development organization.
6. To implement the recommendation by the NAAC peer team.
7. To discuss other matters with permission of the chairperson.

Minutes of the meeting held on 30/04/2018

The meeting of IQAC was held on 30/04/2018 under the chairperson Principal Dr. Rajendra Popatrao Bhamare in the IQAC office at 11.30 am. The following members were present for the meeting.

Sr. No.	Name of the Member	Designation
1	Dr. Rajendra Popatrao Bhamare	Principal
2	Shri. Bhila Krushna Deore	Management Representative
3	Shri. Balasaheb Shankar Bhadane	CDC Member
4	Shri Avinash Narayan Sawant	Stakeholders' Representative
5	Dr. Madhukar Dagu Ahire	Vice Principal
6	Shri. Anil Krushna Aher	Teacher
7	Shri. Mukund Vasant Sonje	Teacher
8	Shri Samadhan Keshav Kedare	Registrar of the college
9	Smt.Dr. Chandrakala N Shewale	Teacher
10	Smt. Swati Suresh Patil	Member & Alumni
11	Shri Dharma Motiram Patil	Member & Administrative staff
12	Smt. Ashwini Malaji Bachhav	Student Representative
13	Miss Namarta Vasantrao Patel	Student Representative
14	Dr. Arun Sukdeo Garde	Co-ordinator

The minutes of the meeting are as follows:

Subject 1: Confirmation of minutes of the previous meeting:

The minutes of the previous meeting were read by IQAC Coordinator Dr. A S Garde and the same are approved by the other members.

Subject 2: To depute the faculty of the college for various seminars, conferences, and workshops.

The UGC and Planning & Development, Savitribai Phule Pune University has sponsored several International, National and state-level seminars, conferences and workshops at various institutions. The Management Authority, Mahatma Gandhi Vidyamandir has also inspired and motivated to depute the faculty of the college to their Seminar, conference, and workshop. Hence it has been decided and resolved that the faculty of the college be deputed to the conferences held at the college run by the sister units of the management. It is hereby resolved that all the faculty of the college attend and present his articles of the Seminars, conferences and workshops held at various colleges run by the management.

Subject 3: To depute the students of the college for various Elocution and Debating competitions.

The Government, University and Institution have sponsored several Elocution and Debating competitions at various issues/subjects. The Management Authority, Mahatma Gandhi Vidyamandir has also inspired and motivated the students of the college to their competitions. Hence it has been decided and resolved that the students of the college be deputed to the elocution, debating, Essay and poetry held at the college run by the sister units of the management. It is hereby resolved that participants of the college attend and present their speech on the elocution and debating held at various colleges run by the management.

Subject 4: the audit of the National Service Scheme

The National Service Scheme unit of the college is very active. The Regular and Special campaign activities of the National Service Scheme are encouraging. The NSS unit of the college has adopted the village Kakadgaon for the Special Winter Camp Clean India, Empowered India is the objective of the National Service Scheme camp for the 2018-2019. On birth anniversary of Mahatma Gandhi, the NSS unit of college has organized Blood donation camp for volunteers and All stakeholders. Program officer Dr. B. M Sonawane is hereby advised to complete the audit of the National Service Scheme. The program officers Dr. B. M Sonawane, Dr. Smt. C N Shewale, Shri. V R Mandwade has been congratulated for the successful conduct of regular activities and Special Winter Camp activities during 15th December to 22nd December 2018.

Subject 5: To arrange the audit of the workshop under the Students Development organization.

It has been discussed that organizing student development organization of the college is equally important for the year. This organization has conducted schemes like earning while learn for poor and needy students. The organization has applied to the Savitribai Phule Pune University for various Schemes to be conducted in the college such as Personality

development of students, Nirbhay Kanya Abhiyan and Disaster Management program. As per the guideline, they have been advised to conduct the Audit of the workshop under the Students Development organization.



Subject 6: To implement the recommendation by the NAAC peer team.

It has further been discussed to implement the recommendation by the NAAC peer team for academic years 2014-2019. Accordingly, Chairperson Dr R P Bhamare and IQAC coordinator have guided to all stakeholders of the college to make efforts for compliance.

Subject 7: To discuss other matters with permission of the chairperson.

All minutes have been approved by the chairperson of IQAC on this date. Hence, the same are being circulated amongst all stakeholders for information and necessary action.

The meeting ended with a vote of thanks.

Shri. A K Aher
Coordinator, IQAC



Dr. D F Shirude
Principal